

Step 1. Customer Information

(completed by/for customer)

First name: [] Last name: []
 E-Mail: []
 Telephone: [] Repeat Reward Member: Yes or No
 Address: []
 City: [] State: [] Zip: []

Step 2. WetSuit Rented

(completed by staff)

RENTAL SUIT NUMBER	Size	# of Weeks	Total
Start Date: []	Tax		
Return Date: []	Total		
*Rental period is Tuesday to Monday at \$50/week			

Rental Paid-In-Full at Store

Credit-Card Information Stored for security Deposit

Credit Card Type: [] Expiration Date: [Month Year]
 Card Holders Name: [] CCV: []
 Card Number: [] (attach copy of all receipts)

Step 3. WetSuit Rental Agreement

(completed by customer)

1. Wetsuits are rented Tuesday to Monday for a \$50 rate - multiple week rental must be paid up front.
2. A \$20 Cleaning Fee is charged for any suit returned dirty and not dry.
3. If a suit is returned late then it is charged the \$50 rate for the next week.
4. Credit Card Number, expiration, and CVV code must be stored for deposit.
5. Customers which damage the suit are charged the full retail price of the suit.
6. Rental's can be picked up starting at open Tuesday of the start of the rental and must be returned by close of business Monday.

Date: _____ Signed: _____

Step 4. Status & Action Log

(completed by staff)

Key	Date	Staff	Action/Notes
Rental Agreement Processed			
Wetsuit Picked Up			
Wetsuit Returned and Inspected			